

Regular Meeting of Bethesda Village Council

February 09, 2022

Mayor Samantha Burkhead called the meeting to order, Samantha led the Pledge of Allegiance.

Roll Call

Present: Jay Van Horn, Carol Merritt, Ruth Saffell, Zach Gaston, Rod Miller, Cindy Foose, Administrator Dirk Davis, Mayor Samantha Burkhead, , Police Chief Chris Storm, Solicitor Michael Shaheen, Fiscal Officer Ricky Burkhead
Absent:

Guest(s)

Jordan Castello, Phil Castello, Chuck Little, Larry Taylor, Neil Hunt

Reports

The Fiscal Officer E-Mailed Fund Status, Cash Summary by Fund, Fund Ledger, Payroll, Receipt Register & YTD Appropriation status reports to Council Members, Administrator, Fire Chief & Mayor. Jay Van Horn made a motion to approve the January meeting minutes, seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes.

Regular Council Meeting Minutes

Larry Taylor for Volunteer Energy presented council with a check for \$840.60 for the gas aggregations community investment donation. Larry stated that Bethesda and Volunteer energy have been partners for 12 years and we have had a good partnership. Larry stated that a subsidiary of Volunteer Energy called Volley Communications do something similar with phone lines as we currently do for gas services. Larry stated that there is also a Civic Grant part of the telephone program as well. Mayor Samantha Burkhead thanked Larry for coming.

Administrator Dirk Davis handed out his report to council. Dirk stated that Byron has worked very hard during the ice storm and that Jimmy had power issues but still came in to help. Dirk stated that he needs to order another 20 tons of salt and grit for the roads. Dirk stated that he has drafted a letter to give Pike Paving and asked council to review it and see if anything needs to be added. Solicitor Shaheen asked that if anyone has any additions that they get it to him within a week. Dirk stated that we had some trees that needed cut down on Lake Street which cost \$450. Dirk stated that there was a resident complaint about a neighbors pine limbs on her roof. Dirk stated that AEP came in and cut the limbs and this isn't the village's issue. Dirk stated that the man holes cost \$1478 for the Virginia Street Extension project. Jay asked how many we needed and Dirk said we need three.

Fiscal Officer Rick Burkhead presented Resolution 2022-1 which approves the village to join the State Cooperative Purchasing Program. Ruth Saffell, made a motion to approve Resolution 2022-1, seconded by Zach Gaston, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Rick presented the 2022 Union TWP Fire contract renewal for approval. Cindy Foose made a motion to approve the fire contract renewal, seconded by Ruth Saffell, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Rick presented the Union TWP EMS contract renewal for 2022. Cindy Foose made a motion to approve the ems contract renewal, seconded by Carol Merritt, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Rick presented Ordinance 2022-2 for its second reading. This ordinance is the vacating of a section of an alley behind the old VFW. Rod Miller made a motion to declare tonight the second reading of Ordinance 2022-2, seconded by Cindy Foose, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Rick stated that he has given the employee handbook to Mr. Shaheen's office to review for any legal issues that need addressed. Rick stated that the personnel committee is working on a standardized new hire packet as well as an accident/incident report packet. Rick stated that the police department still has the custom painted AR15 and a police themed knife that needs to be raffled. Rod Miller made a motion to raffle the two items for the benefit of the police department, seconded by Zach Gaston, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes.

Solicitor Michael Shaheen presented ordinance 2022-3 which dedicates the new street Old School Road which is .309 acres of the alley across from the Masonic Lodge. Rod Miller made a motion to suspend the rules, seconded by Cindy Foose, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Jay Van Horn made a motion to approve Ordinance 2022-3, seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Mr. Shaheen presented Ordinance 2022-4 which dedicates the new street Chief Neil Avenue which is the alley .175 acres from Joanna to Summit streets. Ruth Saffell made a motion to suspend the rules, seconded by Zach Gaston, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Cindy Foose made a motion to approve Ordinance 2022-4, seconded by Carol Merritt, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Mr. Shaheen stated that he sent a letter to Jordan Castello requesting items that she still has of the villages. Jordan stated that she gave them to Dirk. Cindy told Jordan that the ordinance committee would like to have the pictures and files she had for the property maintenance work that the committee has done. Jordan stated that if she still has them she could email them. Council asked about the alley between Summit and East Spring that was supposed to have been vacated in the 80's. Michael stated that he will take care of getting it recorded. Mr. Shaheen asked Rick to send the new hire information for Vivial on EMS to his office attention Cole. Mr. Shaheen thanked council for their consideration on keeping him for a couple more years.

Regular Meeting of Bethesda Village Council (Continued)

February 09, 2022

Solicitor Shaheen presented council with the current draft of the street sweeper contract and asked if there are any changes. Dirk stated that he would like to see teeth in there if the sweeper is left dirty by either entity. Jay stated that one of our guys will be around when the machine is returned and it can be looked over them as the machine goes back and forth. Mr. Shaheen stated that with this agreement it is assumed that people are going to have to cooperate a little bit. Jay stated that the more we battle back and forth about this sweeper the worse it will get. Dirk stated that he is waiting to hear back about if the village's insurance will cover Belmont operating it. Both entities have PEP so there should be coverage. Jay Van Horn made a motion to approve the current version and to submit it to Belmont for their approval, seconded by Ruth Saffell, Jay Van Horn - Yes, Ruth Saffell - Yes, Zach Gaston - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes. Mr. Shaheen asked Rick to put the agreement in a sealed envelope and deliver to Belmont's Solicitor.

Mayor Samantha Burkhead thanked Dirk for getting the EPA violation situation resolved. Dirk state that it isn't completely yet as they now want to know what happens if terrorists get into the system.

Police Chief Chris Storm said that last month there was a drug complaint, two dogs at large, an assist with the ambulance, a sheriff assist with a domestic, expired plates, and identity theft investigation. Chris stated that we can save up to \$1000 on body armor through the state purchase program. Chris stated that he received two body cams and they are up and running. There is a part on the explorer that has a recall. Chris asked if Michael could speak to Joe Vavra about getting these old computers in the police department removed or destroyed. Michael said he would help.

Cindy Foose stated that the ordinance committee met and Washington Street house is now secure and they will be dealing with the actual property owner now. Mr. Shaheen stated that they are going to pay back water bills by the end of the month. Cindy reported that the garage on Summit that burned down has now been cleaned up. Cindy stated that one property owner has never responded to the certified letters and they can now be fined.

Fire Chief Neil presented the year end reports for 2021 to council. Neil stated that last year there were 1041 called responded to and that is probably the most ever. Neil stated that he ordered the loading system for the new squad. The loading system cost \$24,000 not including the cot. Neil stated that he received a \$10,000 grant from CFOV and a \$2000 anonymous donation to put towards the loading system purchase. Neil stated that there still isn't a date for delivery of the new ambulance.

Jay Van Horn presented an application for Brianna Flood to be a volunteer firefighter. Ruth Saffell made a motion to approve the application, seconded by Carol Merritt, Ruth Saffell - Yes, Rod Miller – Yes, Cindy Foose – Yes, Carol Merritt – Yes.

Dirk thanked everyone for letting them get a new snow blower for the village. Dirk stated that this will help the employees keep up with the snow easier and that the fire department is welcome to use it anytime.

Police Committee meetings are now moved from 7pm to 5pm.

Motion to pay bills by Cindy Foose, 2nd by Zach Gaston with a unanimous vote.

Motion to adjourn by Jay Van Horn, 2nd by Cindy Foose, with a unanimous vote.

The next meeting will be Wednesday March 9th, 2022 at 6:30 P.M.

Mayor Samantha Burkhead

Fiscal Officer Ricky W. Burkhead Jr.